



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement

**2014/2015 – 2020-2021<sup>2</sup>**  
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
<b>University of Pécs</b> Faculty of Humanities  represented by Prof. Dr. József Bódis Rector address: 7622 Pécs, Vasvári P. u. 4. institutional ID: FI 58544 VAT number: 15329798-2-02 bank account: Hungarian State Treasury10024003-00282716-00000000	<b>HU PECS01</b>	Institutional Erasmus coordinator: Ms. Judit Németh Directorate for Academic Affairs Address: 7622 Pécs, Vasvári Pál u. 4. Hungary <a href="mailto:nemeth.judit@pte.hu">nemeth.judit@pte.hu</a> tel.+3672 501 500/12411 fax. +36 72 501 626	<a href="http://www.erasmus.pte.hu">www.erasmus.pte.hu</a>
		Administrative (Faculty) Erasmus coordinator: Ms. Réka Gyimesi <a href="mailto:gyimesi.reka@pte.hu">gyimesi.reka@pte.hu</a> tel.: +3672 503-600/24126	<a href="http://www.btk.pte.hu/menu/56">http://www.btk.pte.hu/menu/56</a>
		Academic (Departmental) coordinator: Dr. Dániel Bagi <a href="mailto:bagi.daniel@pte.hu">bagi.daniel@pte.hu</a>	<a href="http://www.btk.pte.hu/menu/56">http://www.btk.pte.hu/menu/56</a>
<b>UNIVERZITA MATEJA</b>	<b>SK BANSKA01</b>	Institutional Erasmus	Prof.Ing.Igor Kosír, CSc.

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.



BELA V BANSKEJ BYSTRICI (Matej Bel University in Banská Bystrica)		coordinator:	Institutional Erasmus Coordinator Matej Bel University in Banská Bystrica, Národná 12, 97401 Banská Bystrica, Slovakia
		Administrative (Faculty) coordinator:	International Relations Office Tajovského 40 974 01 Banská Bystrica Slovak Republic Tel: +421 48 446 7414   Fax: +421 48 4136153 <a href="mailto:ingrid.balazova@umb.sk">ingrid.balazova@umb.sk</a>
		Academic (Departmental) coordinator:	Mgr. Imrich Nagy, PhD. <a href="mailto:Imrich.nagy@umb.sk">Imrich.nagy@umb.sk</a>

## B. Mobility numbers<sup>4</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]				Student Mobility for Studies	Student Mobility for Traineeships *
[total number of months of the study periods or average duration*]						
HU PECS01	SK BANSKA01	225	History	1, 2, 3	2 x 5 months (=10 total)	
SK BANSKA01	HU PECS01	225	History	1, 2, 3	2 x 5 months (=10 total)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average duration *]	
HU PECS01	SK BANSKA01	225	History	2 x 5 days (Min 2 days)	2 x 5 days (Min 2 days)
SK BANSKA01	U PECS01	225	History	2 x 5 days (Min 2 days)	2 x 5 days (Min 2 days)

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>



### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU PECS01		Hungarian	English/German	B2	B2
SK BANSKA01	Subjects in foreign languages	SK	EN, D, HU, RU, PL, FR, ES, IT	SK: B2; EN: B2; D: B2; HU: B2; RU: B1; PL: A2; ES: B1; IT: B1, F: B1	All languages C1

For more details on the language of instruction recommendations, see the course catalogue of each institution.

**SK BANSKA01:** A type of certificate for students: a confirmation from sending institution (signed by a staff of university or faculty or department)

### D. Additional requirements

#### HU PECS01:

- Selection process: the partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- UP welcomes students and staff with disabilities and provides information and assistance. Learn more at <http://www.erasus.pte.hu>
- Services for incoming students:
  - Orientation Day is organized for international students each semester where students get information about the university in general, administrative issues, student activities, the Hungarian language course, and other services.
  - The ESN mentor system ensures the acculturation of foreign students by organizing a series of cultural and leisure activities.
  - Hungarian language (and culture) courses are offered for incoming students during the semesters
- For the implementation of STA/STT-mobilities, a letter of invitation – issued by an UP contact person – is required.

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



**SK BANSKA 01:** *The candidates with disabilities can only be accepted after the consultation with Faculty of Arts, Matej Bel University in Banská Bystrica.*

- **Students:** The sending institution on the nomination letter (name, e-mail, area of study, period of study) must notify the International Relations Office ([ingrid.balazova@umb.sk](mailto:ingrid.balazova@umb.sk)) about their interest in studying at the Faculty of Arts at Matej Bel University two months prior to the deadline. Students must arrive at least 7 days before the academic year starts.
- Foreign students coming to Banská Bystrica are automatically enrolled in the buddy system (ESN UMB).
- Students in Bachelor and Master study programmes must attend courses minimum: 20 credits per one semester; PhD. students minimum: 10 credits per one semester.
- **Subject areas only in Slovak language:** 225 History, 226 Philosophy and Ethics, 223 Mother tongue (Slovak language and literature), 813 Sports. Minimum recommended level B2.
- **Staff:** Teachers must notify the departmental coordinator about their interest in teaching at the Faculty of Arts at Matej Bel University two months prior to their arrival. The teaching plan and invitation letter will be signed by the Erasmus Administrator ([ingrid.balazova@umb.sk](mailto:ingrid.balazova@umb.sk)).

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU PECS01	Nomination deadline: 1 May; Application deadline for incoming students: 15 May	Nomination deadline: 1 November; Application deadline for incoming students: 15 November
SK BANSKA01	Nomin: 15 May, Appl: 15 July	Nomin: 30 Sept, Appl: 15 November

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination or modification of the agreement

The inter-institutional agreement may be terminated by either party. The agreement will remain in effect until one party notifies the other of its wish to terminate. This should be done in writing, and a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. The agreement can be cancelled activities can be added to it, and changes in mobility data can be made annually provided they are communicated before January 1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### HU PECS01

Code of Studies and Examinations: Section 48. (1) Assessment of student performance can be carried out according to:



a) a five-grade scale: excellent (5), good (4), satisfactory (3), pass (2), fail (1),

b) a three-grade scale: excellent (5), satisfactory (3), fail (1). (2)162 The student shall not earn credit points in case his/her performance is assessed by fail (1) in the five-grade scale and fail (1) in the three-grade scale, further, if the performance of the student could not be assessed and in the academic records the note 'not completed' is registered

**SK BANSKA01:** Grades: **A** – EXCELLENT - outstanding performance with only minor errors, , **B** – VERY GOOD - above the average standard but with some error, , **C** – GOOD - generally sound work with a number of notable error, **D** – SATISFACTORY - fair but with significant shortcomings, , **E** – SUFFICIENT - performance meets the minimum criteria, , **FX** – FAIL - some more work required before the credit can be awarded. The value of local credits corresponds to ECTS credits

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU PECS01	<a href="mailto:nemeth.judit@pte.hu">nemeth.judit@pte.hu</a> +36 72 501 500/12411	<a href="http://erasmus.pte.hu">http://erasmus.pte.hu</a>
SK BANSKA01	Incoming + outgoing: PhDr. Ingrid Balážová, Erasmus Administrator, <a href="mailto:ingrid.balazova@umb.sk">ingrid.balazova@umb.sk</a> , fax: +421 48 413 6153  <a href="http://www.foreign.gov.sk/en/contact_us/mfa_contact">http://www.foreign.gov.sk/en/contact_us/ mfa_contact</a>	<a href="http://www.ff.umb.sk/en/erasmus-students/">http://www.ff.umb.sk/en/erasmus-students/</a>  <a href="http://www.foreign.gov.sk/en/consular_info/visa">http://www.foreign.gov.sk/en/consular_info/visa</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU PECS01	<a href="mailto:nemeth.judit@pte.hu">nemeth.judit@pte.hu</a>  +36 72 501 00/12411	<a href="http://erasmus.pte.hu">http://erasmus.pte.hu</a>
SK BANSKA01	Incoming + outgoing: PhDr. Ingrid Balážová, Erasmus Administrator,	<a href="http://www.ff.umb.sk/en/erasmus-students/">http://www.ff.umb.sk/en/erasmus-students/</a>



	<a href="mailto:ingrid.balazova@umb.sk">ingrid.balazova@umb.sk</a> , fax: +421 48 413 6153	
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**SK BANSKA01:** The foreigner must submit a document confirming health insurance during the stay in the Slovak Republic. Students can arrange it in their own country.

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU PECS01	<a href="mailto:nemeth.judit@pte.hu">nemeth.judit@pte.hu</a> +36 72 501 00/12411	<a href="http://erasmus.pte.hu">http://erasmus.pte.hu</a>
SK BANSKA01	PhDr. Ingrid Balážová, Erasmus Administrator, Tajovského 40, 974 01 Banská Bystrica, Slovakia, <a href="mailto:ingrid.balazova@umb.sk">ingrid.balazova@umb.sk</a> , fax: +421 48 413 6153	<a href="http://www.ff.umb.sk/en/erasmus-students/">http://www.ff.umb.sk/en/erasmus-students/</a>

**SK BANSKA01:** Foreign students can stay at University residence halls Študentský domov 3, Tajovského 51, Banská Bystrica. The residence hall provide rooms with three bedrooms. Each floor has a shared kitchen with two electric cookers and a fridge. Students can use university wi-fi.

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature and Seal <sup>6</sup>
HU PECS01	<b>Prof. Dr. József Bódis</b> Rector	04/03/2014	
SK BANSKA01	<b>Prof. Ing. Igor Kosír, CSc.</b> Vice-Rector for International Cooperation, Institutional Erasmus Coordinator	21 FEB. 2014	

Countersigners for University of Pécs:

name

professional countersigner

*Attila Lengvárszky*

*Director*

name

financial countersigner

*Krutki Józsefné dr.*

*gazdasági főigazgató*

<sup>6</sup> Scanned signatures are accepted

2014 FEBR 25