



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERZITA MATEJA BELA V BANSKEJ BYSTRICI (Matej Bel University in Banská Bystrica)	SK BANSKA01	Prof. Ing. Igor Kosír, CSc. Institutional Erasmus Coordinator Matej Bel University in Banská Bystrica, Národná 12, 97401 Banská Bystrica, Slovakia Postal Address: Faculty of Arts MBU International Relations Office Tajovského 40 974 01 Banská Bystrica Slovak Republic Tel: +421 48 446 7414 Fax: +421 48 4136153 ingrid.balazova@umb.sk	General information: In Slovak: http://www.ff.umb.sk/ (Faculty web sites), In English: http://www.ff.umb.sk/en/ The course catalogue: http://www.ff.umb.sk/en/erasmu s-students/courses-for- international-students.html
Uniwersytet Technologiczno- Humanistyczny im. Kazimierza Pułaskiego w	PL RADOM01	Institutional Coordinator: Ewa Rybińska, Head of International Office, Institutional Erasmus Coordinator Ul. Malczewskiego 29, 26-600	http://www.uniwersytetradom.pl/ /redirect.php?action=setcategory &id=2819

Radomiu Kazimierz Pulaski University of Technology and Humanities in Radom		Radom Tel.: +48 48 361 70 74 Fax.: +48 48 361 70 75 E-mail: e.rybinska@uthrad.pl dwz@uthrad.pl	
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B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships (total number of months of the study periods or average duration *)	
SK BANSKA01	PL RADOM01	023	Languages	1 st , 2 nd	4 x 10	Tbc upon individual request
PL RADOM01	SK BANSKA01	023	Languages	1 st , 2 nd	4 x 10	Tbc upon individual request
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods Staff Mobility for Teaching Staff Mobility for Training (total number of days of teaching periods or average duration *)		
SK BANSKA01	PL RADOM01	023	Languages	4 x 5		Tbc upon individual request
PL RADOM01	SK BANSKA01	023	Languages	4 x 5		Tbc upon individual request

C. Recommended language skills

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SK BANSKA01	Subjects in foreign languages	SK	EN, D, HU, RU, PL, FR, ES, IT, F	SK: B2; EN: B2; D: B2; HU: B2; RU: B1; PL: A2; ES: B1; IT: B1; F: B2	All languages C1
PL RADOM01		Polish	English	English B1	English B2

SK BANSKA01: A type of certificate for students: a confirmation from sending institution (signed by a staff of university or faculty or department)

D. Additional requirements

PL RADOM 01: Items D, E and F are for information purposes only and are subject to change. Partners will exchange information about these matters annually by sending an Institutional Fact Sheet covering the most relevant information concerning student mobility.

SK BANSKA 01: *The candidates with disabilities can only be accepted after the consultation with Faculty of Arts, Matej Bel University in Banská Bystrica.*

Students: The sending institution on the nomination letter (name, e-mail, area of study, period of study) must notify the International Relations Office (ingrid.balazova@umb.sk) about their interest in studying at the Faculty of Arts at Matej Bel University two months prior to the deadline. Students must arrive at least 7 days before the academic year starts.

Foreign students coming to Banská Bystrica are automatically enrolled in the buddy system (ESN UMB).

Students in Bachelor and Master study programmes must attend courses minimum: 20 credits per one semester; PhD. students minimum: 10 credits per one semester.

Subject areas only in Slovak language: 225 History, 226 Philosophy and Ethics, 223 Mother tongue (Slovak language and literature), 813 Sports. Minimum recommended level B2.

Staff: Teachers must notify the departmental coordinator about their interest in teaching at the Faculty of Arts at Matej Bel University two months prior to their arrival. The teaching plan and invitation letter will be signed by the Erasmus Administrator (ingrid.balazova@umb.sk).

E. Calendar

Items D, E and F are for information purposes only and are subject to change. Partners will exchange information about these matters annually by sending an Institutional Fact Sheet covering the most relevant information concerning student mobility.

1. Nomination and Application deadlines

Applications/information on nominated students must reach the receiving institution by:

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SK BANSKA01	Nomin: 15 May, Appl:15 July	Nomin: 30 Sept, Appl: 15 November
PL RADOM01	30 th May	15 th November

- The receiving institution will send its decision **within 5 weeks**.
- A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
- Termination of the agreement

In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 June of year N will only take effect as of 1 September of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

Items D, E and F are for information purposes only and are subject to change. Partners will exchange Information about these matters annually by sending an Institutional Fact Sheet covering the most relevant information concerning student mobility.

1. Grading systems of the institutions

PL RADOM01: <http://www.uniwersytetradom.pl/files/ECTS%20grading%20scale%281%29.pdf>

SK BANSKA01:

Grades: **A** – EXCELLENT - outstanding performance with only minor errors, **B** – VERY GOOD - above the average standard but with some error, **C** – GOOD - generally sound work with a number of notable error, **D** – SATISFACTORY - fair but with significant shortcomings, **E** – SUFFICIENT - performance meets the minimum criteria, **FX** – FAIL - some more work required before the credit can be awarded. The value of local credits corresponds to ECTS credits

2. Visa/Residence Permit

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BANSKA01	Incoming + outgoing: PhDr. Ingrid Balážová, Erasmus Administrator, ingrid.balazova@umb.sk , fax: +421 48 413 6153 http://www.foreign.gov.sk/en/cont	http://www.ff.umb.sk/en/erasmus-students/ http://www.foreign.gov.sk/en/consular_info/visa

	act_us/mfa_contact	
PL RADOM01	Agnieszka Dąbrowska International Office, Ul. Malczewskiego 29, 26-600 Radom Tel.: +48 48 361 70 73 Fax.: +48 48 361 70 75 E-mail: a.dabrowska@uthrad.pl	http://www.uniwersytetradom.pl/files/Visa.pdf

3. Insurance

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BANSKA01	Incoming + outgoing: PhDr. Ingrid Balážová, Erasmus Administrator, ingrid.balazova@umb.sk , fax: +421 48 413 6153	http://www.ff.umb.sk/en/erasmus-students/
PL RADOM01	Agnieszka Dąbrowska International Office, Ul. Malczewskiego 29, 26-600 Radom Tel.: +48 48 361 70 73 Fax.: +48 48 361 70 75 E-mail: a.dabrowska@uthrad.pl	http://www.uniwersytetradom.pl/files/Health%20Insurance.pdf



SK BANSKA01: The foreigner must submit a document confirming health insurance during the stay in the Slovak Republic. Students can arrange it in their own country.

4. Housing

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BANSKA01	PhDr. Ingrid Balážová, Erasmus Administrator, Tajovského 40, 974 01 Banská Bystrica, Slovakia, ingrid.balazova@umb.sk , fax: +421 48 413 6153	http://www.ff.umb.sk/en/erasmus-students/
PL RADOM01	Ewa Rybińska, Head of International Office, Institutional Erasmus Coordinator Ul. Malczewskiego 29, 26-600 Radom Tel.: +48 48 361 70 74 Fax.: +48 48 361 70 75 E-mail: e.rybinska@uthrad.pl dwz@uthrad.pl	http://www.uniwersytetradom.pl/redirect.php?action=setcategory&id=2819

SK BANSKA01: Foreign students can stay at University residence halls Študentský domov 3, Tajovského 51, Banská Bystrica. The residence hall provide rooms with three bedrooms. Each floor has a shared kitchen with two electric cookers and a fridge. Students can use university wi-fi.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
SK BANSKA01	Prof. Ing. Igor Kosír, CSc. Vice-Rector for International Cooperation, Institutional Erasmus Coordinator	10 SEP. 2014	 <p>UNIVERZITA MATEJA BELA v Banskej Bystrici REKTORÁT Národná 12 974 01 Banská Bystrica</p>
PL RADOM01	Prof. Zbigniew Łukasik, Rector	30.09.2014	 <p>UNIwersytet TECHNOLOGICZNO-HUMANISTYCZNY Im. Kazimierza Pułaskiego w Radomiu 26-600 Radom, ul. Młotkowskiego 29 tel. centr. 48 / 361-70-00 -18-</p>

² Scanned signatures are accepted