

Erasmus+ Programme

Inter-institutional agreement 2014-2021

– Mobility for learners and staff –

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (name, e-mail, phone)
UNIVERSITY OF SOUTH BOHEMIA in České Budějovice Faculty of Education	CZ CESKE01	Eva Babková Faculty of Education Jeronýmova 15 CZ-371 15 České Budějovice +420 389 033 048, evba@pf.jcu.cz
UNIVERZITA MATEJA BELA V BANSKEJ BYSTRICI (Matej Bel University in Banská Bystrica)	SK BANSKA01	Prof. Ing. Igor Kosír, CSc. Institutional Erasmus Coordinator Matej Bel University in Banská Bystrica, Národná 12, 97401 Banská Bystrica, Slovakia Postal Address: Faculty of Arts MBU International Relations Office Tajovského 40 974 01 Banská Bystrica Slovak Republic Tel: +421 48 446 7414 Fax: +421 48 4136153 ingrid.balazova@umb.sk
		General information: In Slovak: http://www.ff.umb.sk/ (Faculty web sites), In English: http://www.ff.umb.sk/en/ The course catalogue: http://www.ff.umb.sk/en/erasmus- students/courses-for-international-students.html

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total number of students/Total number of months	
					SMS ²	SMT ³
CZ CESKE01	SK BANSKA01	813 222	Sports Foreign Languages	1 st , 2 nd 1 st , 2 nd	2/10 2/10	0/0
SK BANSKA01	CZ CESKE01	813 222	Sports Foreign Languages	1 st , 2 nd 1 st , 2 nd	2/10 2/10	0/0
FROM	TO	Subject area ISCED	Subject area name ISCED		Total number of staff mobility/Total number of days	
					STA ⁴	STT ⁵
CZ CESKE01	SK BANSKA01	813 222	Sports Foreign Languages		2/10 2/10	1/5 1/5 1/5
SK BANSKA01	CZ CESKE01	813 222	Sports Foreign Languages		2/10 2/10	1/5 1/5 1/5

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				SMS	STA
CZ CESKE01		Czech	English	B2	B2
SK BANSKA01	Subjects in foreign languages	SK	EN, D, HU, RU, PL, FR, ES, IT, F	SK: B2; EN: B2; D: B2; HU: B2; RU: B1; PL: A2; ES: B1; IT: B1; F: B2	All languages C1

SK BANSKA01: A type of certificate for students: a confirmation from sending institution (signed by a staff of university or faculty or department)

D. Additional requirements

CZ CESKE01: The participants are eligible to enrol the subjects from all the departments of the receiving institution with the respect of the study field.

² Student Mobility for Studies

³ Student Mobility for Traineeship

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

SK BANSKA 01: The candidates with disabilities can only be accepted after the consultation with Faculty of Arts, Matej Bel University in Banská Bystrica.

Students: The sending institution on the nomination letter (name, e-mail, area of study, period of study) must notify the International Relations Office (ingrid.balazova@umb.sk) about their interest in studying at the Faculty of Arts at Matej Bel University two months prior to the deadline. Students must arrive at least 7 days before the academic year starts.

Foreign students coming to Banská Bystrica are automatically enrolled in the buddy system (ESN UMB).

Students in Bachelor and Master study programmes must attend courses minimum: 20 credits per one semester; PhD. students minimum: 10 credits per one semester.

Subject areas only in Slovak language: 225 History, 226 Philosophy and Ethics, 223 Mother tongue (Slovak language and literature), 813 Sports. Minimum recommended level B2.

Staff: Teachers must notify the departmental coordinator about their interest in teaching at the Faculty of Arts at Matej Bel University two months prior to their arrival. The teaching plan and invitation letter will be signed by the Erasmus Administrator (ingrid.balazova@umb.sk).

E. Calendar

1. Student applications deadlines:

Receiving institution	Winter term ⁶	Summer term ⁷
CZ CESKE01	June 30	January 15
SK BANSKA01	Nomin: 15 May, Appl:15 July	Nomin: 30 Sept, Appl: 15 November

2. The receiving institution will send its decision and nomination within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

CZ CESKE01		SK BANSKA01
www for Incoming Students	http://www.jcu.cz/international-relations-en/ects-european-credit-transfer-system/general-information-for-students	In Slovak: http://www.ff.umb.sk/ (Faculty web sites), In English: http://www.ff.umb.sk/en/
www Course Catalogue	http://ects.jcu.cz/?lang=en&erasmus@jcu.cz	http://www.ff.umb.sk/en/erasmus-students/courses-for-international-students.html
www Housing Form ⁸	http://www.jcu.cz/international-relations-en/ects-european-credit-transfer-system/general-information-for-students	http://www.ff.umb.sk/en/erasmus-students/ PhDr. Ingrid Balážová, Erasmus Administrator, Tajovského 40, 974 01 Banská Bystrica, Slovakia,



⁶To be adapted in case of a trimester system.

⁷To be adapted in case of a trimester system.

⁸ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

	for-students erasmus@jcu.cz	ingrid.balazova@umb.sk , fax: +421 48 413 6153
www Visa information ⁹	erasmus@jcu.cz	http://www.ff.umb.sk/en/erasmus-students/ http://www.foreign.gov.sk/en/consular_info/visa http://www.foreign.gov.sk/en/contact_us/mfa_contact
www Insurance Information ¹⁰	erasmus@jcu.cz	http://www.ff.umb.sk/en/erasmus-students/ Incoming + outgoing: PhDr. Ingrid Balážová, Erasmus Administrator, ingrid.balazova@umb.sk , fax: +421 48 413 6153
www ECTS users' guide ¹¹	http://www.jcu.cz/international-relations-en/ects-european-credit-transfer-system/general-information-for-students	http://www.ff.umb.sk/en/erasmus-students/general-information.html
www Buddy system	http://isc.jcu.cz/ isc.usb@gmail.com	ESN UMB http://www.ff.umb.sk/en/erasmus-students/buddy-programme-esn.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature and stamp ¹²
CZ CESKE01	Mgr. Michal Vančura, PhD. Dean	20/10/2014	
SK BANSKA01	Prof. Ing. Igor Kosír, CSc. Vice-Rector for International Cooperation, Institutional Erasmus Coordinator	21 OKT. 2014	

⁹ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

¹⁰ The sending and receiving institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

¹¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹² Scanned signatures are accepted