

THE STATUTE OF THE SCIENTIFIC JOURNAL

Acta historica Neosoliensia

I. General provisions

§ 1

Acta historica Neosoliensia (hereinafter „AHN“) is a reviewed scientific journal pertaining to the field of history, museology and other related scientific fields. The aim of AHN is to publish and present the latest outcomes of research of employees from the Department of History, Faculty of Arts, Matej Bel University in Banská Bystrica and its partner institutions from Slovakia and abroad.

§ 2

The publisher of AHN is the Department of History, Faculty of Arts, Matej Bel University, Tajovského 40, 974 01 Banská Bystrica.

§ 3

AHN is issued once a year with assigned ISSN 1336-9148.

II. The editorial board, the editor in chief, editors

§ 4

The editorial board is responsible for scientific conception, realisation of set content and quality of articles of AHN.

§ 5

The editorial board of the journal consists of domestic and foreign scholars from academic and scientific institutions. Based on the proposal of the Department of History, FA Matej Bel University in Banská Bystrica, the members of the editorial board are appointed and dismissed by the editor in chief.

§ 6

The editorial board consists of a minimum of seven members. The membership in the editorial board is honorary and irreplaceable. The editorial board meets at least once a year. Members of the editorial board put forward their proposals and comments to the conception of AHN and set content of particular issues either personally at editorial board meeting, or in a written form (e-mail) sent to the editor in chief. Members of the editorial board have the right to comment on the acceptance of the contributions for publication in AHN. They review selected articles.

§ 7

Head of the Department of History, FA Matej Bel University in Banská Bystrica is during his term of office a member of the editorial board.

§ 8

The editorial board during its meetings appoints and dismisses the editor in chief and the deputy editor in chief of the editorial board. The editor in chief and the deputy editor in chief

have to be employees of the Department of History, FA Matej Bel University in Banská Bystrica.

§ 9

The editor in chief of the journal convenes meetings of the editorial board, puts forward proposals for the change of the statute and next conception of AHN, appoints members of the editorial board of particular issues of AHN, has the main responsibility for the final content quality, graphic image and secures the print of AHN issues. The deputy editor in chief deputizes for the editor in chief of the editorial board.

§10

The editorial board of particular AHN issues are executive employees securing preparation of particular issue, communication with authors and reviewers, texts edition, final visualisation of the whole issue and its submitting to the printer in required format.

III. Structure of *Acta historica Neosoliensia*, publishing of papers

§ 11

AHN has its internal structure that is proposed and approved by the editorial board. *Studies, Grant outcomes, Views, Methodology, Polemics and discussions, Museology and cultural heritage, Documents, Reviews, Reports* are regular sections. *Jubilee* and *Student scientific activity* are occasional and exceptional sections. The editor in chief approves the papers and their publishing into particular sections of the journal on the editorial board proposal.

§ 12

Independent reviewers review scientific studies and articles in each section. Their recommendations are obligatory and decide if the paper fulfills criteria of the journal AHN. The editor in chief decides on publishing of other papers.

§ 13

AHN publishes papers of employees of the Department of History, FA Matej Bel University in Banská Bystrica and employees of partner institutions from Slovakia and abroad as a matter of priority.

§ 14

Authors of the papers are responsible for their content. AHN publishes also such papers and views that are not in accordance with opinions of all members of the editorial board.

§ 15

Authors of the papers receive 1 issue in which is their contribution published and pdf-version. Any other form of fee is ineligible.

IV. Distribution of AHN

§ 16

The Department of History, FA Matej Bel University in Banská Bystrica is responsible for distribution of AHN.

§ 17

AHN is distributed into chosen libraries under the Act on Compulsory Copies of Periodicals, Non-Periodical Publications and the Reproduction of Audiovisual Works No. 212/1997 Coll. and into libraries of partner institutions in Slovakia and abroad.

§ 18

The principle of reciprocity is preferred in distribution of AHN to those who are interested. Publications that are obtained this way are property of library of the Department of History, FA Matej Bel University in Banská Bystrica.

V. Conclusions

§ 19

This statute was discussed and approved by the editorial board, composed of: Rastislav Kožiak (chairman), Imrich Nagy (deputy editor in chief), Július Alberty, Miroslav Daniš, Jolana Darulová, Karol Fremal, Jana Grollová, Pavol Martuliak, Martin Pekár, Ján Steinhübel, Dušan Škvarna, Michal Šmigel', Oto Tomeček, Vladimír Varinský (members).