

# ERASMUS+ PROGRAMME

## INTER-INSTITUTIONAL AGREEMENT for the academic years 2014/15 - 2020/21

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution	Erasmus Code	Contact Details		Website
UNIVERZITA MATEJA BELA V BANSKEJ BYSTRICI (MATEJ BEL UNIVERSITY IN BANSKÁ BYSTRICA)	SK BANSKA01	<b>Institutional Coordinator</b> (name, address, phone, fax, e-mail)	Prof. Ing. Igor Kosír, CSc. Institutional Erasmus Coordinator Matej Bel University in Banská Bystrica, Národná 12, 97401 Banská Bystrica, Slovakia	In Slovak: www.ff.umb.sk In English: www.ff.umb.sk/en
		<b>Academic Contact</b> (name, address, phone, fax, E-mail)		
		<b>Administrative Contact</b> (name, address, phone, fax, e-mail)	Faculty of Arts MBU International Relations Office Tajovského 40, 974 01 Banská Bystrica Slovak Republic Tel: +421 48 446 7414 Fax: +421 48 4136153 <a href="mailto:ingrid.balazova@umb.sk">ingrid.balazova@umb.sk</a>	Course catalogue: <a href="http://www.ff.umb.sk/en/erasmus-students/courses-for-international-students.html">www.ff.umb.sk/en/erasmus-students/courses-for-international-students.html</a>
UNIwersytet Jagiellonski (JAGIELLONIAN UNIVERSITY)	PL KRAKOW01	<b>Institutional Coordinator</b> (name, address, phone, fax, e-mail)	MIROSLAW KLIMKIEWICZ, DIRECTOR INTERNATIONAL STUDENTS OFFICE Uniwersytet Jagiellonski ul. Golebia 24, 31-007 Krakow, Poland e-mail: klimkiewicz@adm.uj.edu.pl	www.uj.edu.pl
		<b>Academic Contact</b> (name, address, phone, fax, E-mail)	JAROSLAW OLESIK INSTITUTE OF PHILOSOPHY ul. Grodzka 52, 31-007 Krakow, Poland e-mail: j.olesiak@iphils.uj.edu.pl	
		<b>Administrative Contact</b> (name, address, phone, fax, e-mail)	Krzysztof Byrski International Students Office e-mail: erasmus@adm.uj.edu.pl	<a href="http://www.bosz.uj.edu.pl/en/pzwyjezdajacy-studenci/program-erasmus">www.bosz.uj.edu.pl/en/pzwyjezdajacy-studenci/program-erasmus</a>

### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

#### STUDENTS (Mobility for Studies)

FROM	TO	Subject Area Code	Subject Area Name	Study cycle	No. of student mobility periods	
					No.	=SUM*
SK BANSKA01	PL KRAKOW01	226	Philosophy and ethics	1/2	2	10
PL KRAKOW01	SK BANSKA01	226	Philosophy and ethics	1/2	2	10

\* Total number of months.

#### STAFF

FROM	TO	Subject Area Code	Subject Area Name	Study cycle	Number of staff mobility periods		
					Teaching		Training
					No.	=SUM*	
SK BANSKA01	PL KRAKOW01	226	Philosophy and ethics	1/2	2	14	Only by individual agreement
PL KRAKOW01	SK BANSKA01	226	Philosophy and ethics	1/2	2	14	Only by individual agreement

\* Total number of days.



### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution	Subject Area	Language of instruction 1	Language of instruction 2	Recommended level		
				Mobility for Studies		Mobility for Teaching
				L1	L2	
SK BANSKA01	226	SK	EN, D, HU, RU, PL, FR, ES, IT	SK:B2	EN:B2; D:B2; HU:B2; RU:B1; PL:A2; ES:B1; IT:B1	C1
PL KRAKOW01	226	PL	EN	PL:B2	EN:B1	B2

**SK BANSKA01:** A type of certificate for students: a confirmation from sending institution (signed by a staff of university or faculty or department)

### D. Additional requirements

**SK BANSKA 01:** The candidates with disabilities can only be accepted after the consultation with Faculty of Arts, Matej Bel University in Banská Bystrica.

**Students:** The sending institution on the nomination letter (name, e-mail, area of study, period of study) must notify the International Relations Office ([ingrid.balazova@umb.sk](mailto:ingrid.balazova@umb.sk)) about their interest in studying at the Faculty of Arts at Matej Bel University two months prior to the deadline. Students must arrive at least 7 days before the academic year starts.

Foreign students coming to Banská Bystrica are automatically enrolled in the buddy system (ESN UMB).

Students in Bachelor and Master study programmes must attend courses minimum: 20 credits per one semester; PhD. Students minimum: 10 credits per one semester.

**Subject areas only in Slovak language:** 225 History, 226 Philosophy and Ethics, 223 Mother tongue (Slovak language and literature), 813 Sports. Minimum recommended level B2.

**Staff:** Teachers must notify the departmental coordinator about their interest in teaching at the Faculty of Arts at Matej Bel University two months prior to their arrival. The teaching plan and invitation letter will be signed by the Erasmus Administrator ([ingrid.balazova@umb.sk](mailto:ingrid.balazova@umb.sk)).

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution	Autumn term	Spring Term
SK BANSKA01	Nomin.: 15 May, Appl.: 15 July	Nomin.: 30 Sept, Appl.: 15 November
PL KRAKOW01	Nomin.: April 30th, Appl.: May 31st	Nomin. Oct. 31st, Appl.: November 30th

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
5. In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 June of year N will only take effect as of 1 September of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### F. Information

#### 1. Grading systems of the institutions

##### SK BANSKA01:

A – EXCELLENT - outstanding performance with only minor errors,  
B – VERY GOOD - above the average standard but with some error,  
C – GOOD - generally sound work with a number of notable error,  
D – SATISFACTORY - fair but with significant shortcomings,  
E – SUFFICIENT - performance meets the minimum criteria,  
FX – FAIL - some more work required before the credit can be awarded.

The value of local credits corresponds to ECTS credits



PL KRAKOW01			
Local Scale	Local Definition	ECTS Scale	ECTS Definition
5	Very Good	A	Excellent
4,5	Good Plus	B	Very Good
4	Good	C	Good
3,5	Satisfactory Plus	D	Satisfactory
3	Satisfactory	E	Sufficient
2	Fail	F, X	Fail


## 2. Visa, Insurance and Housing

The sending and receiving institutions will provide assistance in securing visas (when required), in obtaining insurance (the receiving institution will inform of cases in which insurance cover is not automatically provided) and in finding accommodation for mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

	Institution	Contact Details	Website for information
VISA	SK BANSKA01	Incoming + outgoing: PhDr. Ingrid Balážová, Erasmus Administrator, <a href="mailto:ingrid.balazova@umb.sk">ingrid.balazova@umb.sk</a> fax: +421 48 413 6153 <a href="http://www.foreign.gov.sk/en/contact_us/mfa_contact">www.foreign.gov.sk/en/contact_us/mfa_contact</a>	<a href="http://www.ff.umb.sk/en/erasmus-students/">www.ff.umb.sk/en/erasmus-students/</a> <a href="http://www.foreign.gov.sk/en/consular_info/visa">www.foreign.gov.sk/en/consular_info/visa</a>
	PL KRAKOW01	Krzysztof Byrski phone: (+48 12) 663 1546 fax: (+48 12) 663 1545 e-mail: <a href="mailto:erasmus@adm.uj.edu.pl">erasmus@adm.uj.edu.pl</a>	<a href="http://www.msz.gov.pl/en/travel_to_poland/visa">www.msz.gov.pl/en/travel_to_poland/visa</a>
INSURANCE	SK BANSKA01	Incoming + outgoing: PhDr. Ingrid Balážová, Erasmus Administrator, <a href="mailto:ingrid.balazova@umb.sk">ingrid.balazova@umb.sk</a> fax: +421 48 413 6153	<a href="http://www.ff.umb.sk/en/erasmus-students/">www.ff.umb.sk/en/erasmus-students/</a>
	PL KRAKOW01	Krzysztof Byrski phone: (+48 12) 663 1546 fax: (+48 12) 663 1545 e-mail: <a href="mailto:erasmus@adm.uj.edu.pl">erasmus@adm.uj.edu.pl</a>	<a href="http://www.bosz.uj.edu.pl/en/przyjazd-zajacy-studenci/program-erasmus">www.bosz.uj.edu.pl/en/przyjazd-zajacy-studenci/program-erasmus</a>
HOUSING	SK BANSKA01	PhDr. Ingrid Balážová, Erasmus Administrator, Tajovského 40, 974 01 Banská Bystrica, Slovakia, <a href="mailto:ingrid.balazova@umb.sk">ingrid.balazova@umb.sk</a> fax: +421 48 413 6153	<a href="http://www.ff.umb.sk/en/erasmus-students/">www.ff.umb.sk/en/erasmus-students/</a>
	PL KRAKOW01	Krzysztof Byrski phone: (+48 12) 663 1546 fax: (+48 12) 663 1545 e-mail: <a href="mailto:erasmus@adm.uj.edu.pl">erasmus@adm.uj.edu.pl</a>	<a href="http://www.bosz.uj.edu.pl/en/przyjazd-zajacy-studenci/program-erasmus">www.bosz.uj.edu.pl/en/przyjazd-zajacy-studenci/program-erasmus</a>

**SK BANSKA01:** Foreign students can stay at University residence halls Študentský domov 3, Tajovského 51, Banská Bystrica. The residence hall provide rooms with three bedrooms. Each floor has a shared kitchen with two electric cookers and a fridge. Students can use university wi-fi.

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
SK BANSKA01	Prof. Ing. Igor Kosír, CSc. Vice-Rector for International Cooperation, Institutional Erasmus Coordinator	07 JAN. 2014	UNIVERZITA MATEJA BELA v Banskej Bystrici <b>REKTORÁT</b> Národná 12 974 01 Banská Bystrica -16- 
PL KRAKOW01	Prof. Jarosław Górniak, Dean Faculty of Philosophy	20. XII. 2013	