



Erasmus⁺ Programme

– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/2015-2020/2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)
UNIVERZITA MATEJA BELA V BANSKEJ BYSTRICI (Matej Bel University in Banská Bystrica)	SK BANSKA01	Prof. Ing. Igor Kosír, CSc. Institutional Erasmus Coordinator Matej Bel University in Banská Bystrica, Národná 12, 97401 Banská Bystrica, Slovakia Postal Address: Faculty of Arts MBU International Relations Office Tajovského 40 974 01 Banská Bystrica Slovak Republic Tel: +421 48 446 7414 Fax: +421 48 4136153 ingrid.belazova@umb.sk
UNIVERSITY OF OSTRAVA Faculty of Arts Department of Czech Language	CZ OSTRAVA02	Erasmus Faculty Coordinator: Ing. Lada Gottwaldova Lada.Gottwaldova@osu.cz Faculty of Arts University of Ostrava Reální 5 702 00 Ostrava Czech Republic tel: +420 597 091 806 Erasmus Departmental Coordinator: doc. PhDr. Hana Srpová, CSc. Katedra českého jazyka Filozofická fakulta Ostravská univerzita v Ostravě Reální 5 701 03 Ostrava Czech Republic

B. Mobility numbers per academic year

Receiving institution	Origin of students	Subject area (SLO)	Faculty name	Study cycle (1, 2 or 3)	Total Number of students (Total number of months)	
SK BANSKA01	CZ OSTRAVA02	023	Languages and Philological Sciences (Czech, Slovak)	1;2;3	4 * 5 (20 months)	0
CZ OSTRAVA02	SK BANSKA01	023	Languages and Philological Sciences (Czech, Slovak)	1;2;3	4 * 5 (20 months)	0

Receiving institution	Origin of staff	Subject area (SLO)	Faculty name	Total Number of staff (Total number of days)	
SK BANSKA01	CZ OSTRAVA02	023	Languages and Philological Sciences (Czech, Slovak)	2 * 5 days	1 * 5 days
CZ OSTRAVA02	SK BANSKA01	023	Languages and Philological Sciences (Czech, Slovak)	2 * 5 days	Only by individual agreement 0

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Origin of students	Language of instruction	Language of instruction	Recommended language of instruction level	
SK BANSKA01	Subjects in foreign languages	SK	EN, D, HU, RU, PL, FR, ES, IT, F	SK: B2; EN: B2; D: B2; HU: B2; RU: B1; PL: A2; ES: B1; IT: B; F: B1	All languages C1
CZ OSTRAVA02	023	Czech	English	Czech B2 (and higher)	B2 (and higher)

D. Additional requirements

SK BANSKA 01: *The candidates with disabilities can only be accepted after the consultation with Faculty of Arts, Matej Bel University in Banská Bystrica.*

Students: The sending institution on the nomination letter (name, e-mail, area of study, period of study) must notify the International Relations Office (ingrid.balazova@umb.sk) about their interest in studying at the Faculty of Arts at Matej Bel University two months prior to the deadline. Students must arrive at least 7 days before the academic year starts.

Foreign students coming to Banská Bystrica are automatically enrolled in the buddy system (ESN UMB).

Students in Bachelor and Master study programmes must attend courses minimum: 20 credits per one semester; PhD. students minimum: 10 credits per one semester.
Subject areas only in Slovak language: 225 History, 226 Philosophy and Ethics, 223 Mother tongue (Slovak language and literature), 813 Sports. Minimum recommended level B2.
Staff: Teachers must notify the departmental coordinator about their interest in teaching at the Faculty of Arts at Matej Bel University two months prior to their arrival. The teaching plan and Invitation letter will be signed by the Erasmus Administrator (ingrid.balazova@umb.sk).

CZ OSTRAVA02:

STUDENTS: Student nominations should be sent (e-mail) by the Partner University to Ms. Lada Gottwaldová lada.gottwaldova@osu.cz, responsible for incoming students, before 30st May (winter semester) and 31st October (summer semester)

STAFF: Academic teachers interested in a teaching visit at the University of Ostrava, Faculty of Arts should contact doc. Hana Srpová via her e-mail.: hana.srpova@osu.cz

DISABLED: <http://www.erasmus.osu.cz/index.php?id=158>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

	Winter term (April - June)	Summer term (August)
SK BANSKA01	Nomin: 15 May, Appl:15 July	Nomin: 30 Sept, Appl: 15 November
CZ OSTRAVA02	May 31st	October 31 st

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

CZ OSTRAVA02		
WWW for Incoming Students	General information: In Slovak: http://www.ff.umb.sk/ (Faculty web sites), In English: http://www.ff.umb.sk/en/	http://ff.osu.eu/index.php?id=8781
WWW Course Catalogue	The course catalogue: http://www.ff.umb.sk/en/erasmus-students/courses-for-international-students.html	http://ff.osu.eu/index.php?id=8781
Housing ¹	http://www.ff.umb.sk/en/erasmus-students/ Foreign students can stay at University	http://koleje.osu.eu/ http://www.kolejivtkovice.cz/accommodation

¹ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.



Contact details	<p>residence halls Studentský domov 3, Tajovského 51, Banská Bystrica. The residence hall provide rooms with three bedrooms. Each floor has a shared kitchen with two electric cookers and a fridge. Students can use university wi-fi.</p> <p>PhDr. Ingrid Balážová, Erasmus Administrator, Tajovského 40, 974 01 Banská Bystrica, Slovakia, ingrid.balazova@umb.sk, fax: +421 48 413 6153</p>	<p>http://www.vsb.cz/ubytovani/en/about-dormitory/</p> <p>lada.gottwaldova@osu.cz</p>
WWW Visa Information ²	<p>http://www.ff.umb.sk/en/erasmus-students/</p> <p>http://www.foreign.gov.sk/en/consular_info/visa</p> <p>Incoming + outgoing: PhDr. Ingrid Balážová, Erasmus Administrator, ingrid.balazova@umb.sk, fax: +421 48 413 6153</p> <p>http://www.foreign.gov.sk/en/contact-us/mfa_contact</p>	<p>http://www.mzv.cz/jnp/en/information_for_alien_s/index.html</p>
WWW Insurance Information ³	<p>http://www.ff.umb.sk/en/erasmus-students/</p> <p>The foreigner must submit a document confirming health insurance during the stay in the Slovak Republic. Students can arrange it in their own country.</p>	<p>http://www.osu.eu/index.php?kategorie=2&id=8270</p>
Grading System ⁴	<p>Grades: A - EXCELLENT - outstanding performance with only minor errors, B - VERY GOOD - above the average standard but with some error, C - GOOD - generally sound work with a number of notable error, D - SATISFACTORY - fair but with significant shortcomings, E - SUFFICIENT - performance meets the minimum criteria, FX - FAIL - some more work required before the credit can be awarded. The value of local credits corresponds to ECTS credits</p>	<p>http://www.osu.eu/index.php?kategorie=2&id=9899</p>
<p>Write Students and Staff with Disabilities</p> <p>Contact details</p>	<p>The candidates with disabilities can only be accepted after the consultation with Faculty of Arts, Masaryk University in Banská Bystrica.</p>	<p>http://pyramida.osu.cz/index.php?id=158</p> <p>jana.bolkova@osu.cz</p>

² The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

³ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

⁴ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Legal representative	Date	Signature
SK BANSKA01	Prof. Ing. Igor Kosír, CSc. Vice-Rector for International Cooperation, Institutional Erasmus Coordinator	21 JUL 2014	 <p>UNIVERZITA MATEJA BELA v Banskej Bystrici REKTORÁT Národná 12 944 01 Banská Bystrica</p>
CZ OSTRAVA02	prof. PhDr. Aleš Záhřický, Ph.D. Dean of the Faculty of Arts	24. 7. 2014	 <p>OSTRAVSKÁ UNIVERZITA V OSTRAVĚ Filozofická fakulta Reální 5, 701 03 OSTRAVA</p>

⁵ Scanned signatures are accepted