



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2015-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|--|--------------|--|--|
| UNIVERSITE PARIS 13 | F PARIS013 | Mr. Bruno BOUDEAU, PRAG, chargé de mission zone Europe, coordinateur institutionnel Erasmus Phone: + 33 1 49 40 37 68 E-mail : eu.coordinator@univ- paris13.fr Mr José Rodriguez Morales, Responsable administratif du SREI Head of the international office Phone: + 33 1 49 40 44 45 Fax: + 33 1 49 40 39 22 E-mail: : international@univ- paris13.fr | www.univ-paris13.fr |

| | | | |
|--|-------------|--|---|
| UNIVERZITA MATEJA BELA V BANSKEJ BYSTRICI (Matej Bel University in Banská Bystrica) | SK BANSKA01 | doc. PhDr. Katarína Chovancová, PhD. Vice-Rector for International Cooperation and Public Relations Erasmus+ Institutional Coordinator erasmus@umb.sk Matej Bel University in Banska Bystrica, Národná 12, 97401 Banská Bystrica, Slovakia | |
| Faculty of Arts | | Postal Address: Faculty of Arts MBU International Relations Office Tajovského 40 974 01 Banská Bystrica Slovak Republic Tel: +421 48 446 7414 Fax: +421 48 4136153 ingrid.balazova@umb.sk | General information: In Slovak: http://www.ff.umb.sk/ (Faculty web sites), In English: http://www.ff.umb.sk/en/ The course catalogue: http://www.ff.umb.sk/en/erasmus-students/courses-for-international-students.html |

F PARIS013 :

The University of Paris 13 (UP13) is one of the thirteen successor universities created after the Sorbonne after 1968. The University now has close on 23,000 students on its rolls, on four campuses, following degree or ongoing training courses. UP13 is a truly multidisciplinary establishment, and a major teaching and research hub in the north of Paris.

The University of Paris 13 is a member of PRES Sorbonne Paris Cité and of Campus Condorcet

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods | |
|---|--|------------------------------------|---|---|--|--------------------------------------|
| | | | | | Student Mobility for Studies [total number of months of the study periods or average duration*] | Student Mobility for Traineeships |
| F PARIS013 | SK BANSKA01 | 023 | LANGUAGES (French, English, German) | 1,2,3 | 4*10 MONTHS | Only by individual agreement |
| SK BANSKA01 | F PARIS 13 | 023 | LANGUAGES (French, English, German) | 1,2,3 | 4*10 MONTHS | Only by individual agreement |

SK BANSKA01: Student mobility for Traineeships: <http://www.ff.umb.sk/en/erasmus-students/erasmus-for-traineeships.html>

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---|---|-----------------------------------|-------------------------------------|---|----------------------------------|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration *] | Staff Mobility for Training * |
| F PARIS013 | SK BANSKA01 | 023 | LANGUAGES (French, English, German) | 2* 2 days minimum, 8 hours teaching minimum | 2*5 days |
| SK BANSKA01 | F PARIS013 | 023 | LANGUAGES (French, English, German) | 2*2 days minimum, 8 hours teaching minimum | 2*5 days |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ¹ | |
|---|-------------------------------|---------------------------|---|--|
| | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching |
| F PARIS013 | French | | B1 French | |
| SK BANSKA01 | Subjects in foreign languages | SK | EN, D, RU, PL, FR, ES, IT, F | SK: B2; EN: B2; D: B2; RU: B1; PL: A2; ES: B1; IT: B1, F: B1 |

SK BANSKA01: A type of certificate for students: a confirmation from sending institution (signed by a staff of university or faculty or department)

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

Additional requirements

University Paris 13:

Orientation week is compulsory for incoming students (FLE)

<http://www.univ-paris13.fr/Espace-langues/ue-francais-langue-etrangere.html>

University Paris13 has the infrastructure to welcome students and staff with disabilities

<http://www.univ-paris13.fr/Services-a-l-etudiant/accueil-etudiants-handicapes.html>

SK BANSKA 01: The candidates with disabilities can only be accepted after the consultation with Faculty of Arts, Matej Bel University in Banská Bystrica.

Students: The sending institution on the nomination letter (name, e-mail, area of study, period of study) must notify the International Relations Office (ingrid.balazova@umb.sk) about their interest in studying at the Faculty of Arts at Matej Bel University two months prior to the deadline. Students must arrive at least 7 days before the academic year starts.

Foreign students coming to Banská Bystrica are automatically enrolled in the buddy system (ESN UMB).

Students in Bachelor and Master study programmes must attend courses minimum: 20 credits per one semester; PhD. students minimum: 10 credits per one semester.

Subject areas only in Slovak language: 225 History, 226 Philosophy and Ethics, 223 Mother tongue (Slovak language and literature), 813 Sports. Minimum recommended level B2.

Staff: Teachers must notify the departmental coordinator about their interest in teaching at the Faculty of Arts at Matej Bel University two months prior to their arrival. The teaching plan and invitation letter will be signed by the Erasmus Administrator (ingrid.balazova@umb.sk).

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|-----------------------------|-----------------------------------|
| F PARIS013 | May 15 th | 30 th November |
| SK BANSKA01 | Nomin: 15 May, Appl:15 July | Nomin: 30 Sept, Appl: 15 November |

F PARIS013

University Paris 13 sends an acceptance letter after nomination by partners, and acceptance by departmental coordinator at University Paris 13 (between 4 to 8 weeks).

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished.

Application procedure:

<http://www.univ-paris13.fr/International/etudiants-en-programme-dechange.html>

SK BANSKA01

Matej Bel University sends an acceptance letter after nomination by partners, and acceptance by departmental coordinator at Matej Bel University (between 4 to 8 weeks).

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished.

<http://www.ff.umb.sk/en/erasmus-students/erasmus-programme-incoming-students.html>

F. Information

1. Grading systems of the institutions

F PARIS013:

| <i>Local Grade</i> | <i>Grade</i> | <i>Predicate</i> |
|--------------------|--------------|------------------|
| 17 - 20 | A | Excellent |
| 15 - 16 | B | Very Good |
| 13 - 14 | C | Good |
| 11 - 12 | D | Satisfactory |
| 10 | E | Sufficient |
| ≤ 10 | F | Fail |

SK BANSKA01: Grades: **A** – EXCELLENT - outstanding performance with only minor errors, **B** – VERY GOOD - above the average standard but with some error, **C** – GOOD - generally sound work with a number of notable error, **D** – SATISFACTORY - fair but with significant shortcomings, **E** – SUFFICIENT - performance meets the minimum criteria, **FX** – FAIL - some more work required before the credit can be awarded. The value of local credits corresponds to ECTS credits

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|---|--|
| F PARIS013 | Mr Bertrand Sébastien, scolarite@univ-paris13.fr +33 1 49 40 39 72 Incoming@univ-paris13.fr +33 1 49 40 28 48 | http://www.univ-paris13.fr/vie-etudiante.html http://www.univ-paris13.fr/International/etudiants-en-programme-dechange.html (see « guide de l'étudiant en programme d'échange ») |
| SK BANSKA01 | Incoming + outgoing: PhDr. Ingrid Balážová, Erasmus Administrator, ingrid.balazova@umb.sk , fax: +421 48 413 6153 http://www.foreign.gov.sk/en/contact_us/mfa_contact | http://www.ff.umb.sk/en/erasmus-students/ http://www.foreign.gov.sk/en/consular_info/visa |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|--|---|
| F PARIS013 | Incoming@univ-paris13.fr +33 1 49 40 28 48 | http://www.univ-paris13.fr/International/etudiants-en-programme-dechange.html (see « guide de l'étudiant en programme d'échange ») |
| SK BANSKA01 | Incoming + outgoing: PhDr. Ingrid Balážová, Erasmus Administrator, ingrid.balazova@umb.sk , fax: +421 48 413 6153 | http://www.ff.umb.sk/en/erasmus-students/ |

4. Housing


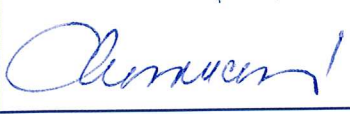
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|--|--|
| F PARIS013 | Incoming@univ-paris13.fr +33 1 49 40 28 48 | http://www.univ-paris13.fr/International/venir-etudier-a-paris-13.html http://www.univ-paris13.fr/International/etudiants-en-programme-dechange.html (see « guide de l'étudiant en programme d'échange ») |
| SK BANSKA01 | PhDr. Ingrid Balážová, Erasmus Administrator, Tajovského 40, 974 01 Banská Bystrica, Slovakia, ingrid.balazova@umb.sk , fax: +421 48 413 6153 | http://www.ff.umb.sk/en/erasmus-students/ |

SK BANSKA01: Foreign students can stay at University residence halls Študentský domov 3, Tajovského 51, Banská Bystrica. The residence hall provide rooms with three bedrooms. Each floor has a shared kitchen with two electric cookers and a fridge. Students can use university wi-fi.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives or delegates e.g. dean of the faculty)

| Institution [Erasmus code] | Name, function | Date | Signature ² |
|----------------------------------|--|------------|---|
| F PARIS013 | Bruno BOUDEAU, Institutional Erasmus coordinator | 13/01/2015 |  Université Paris13 International Office EU Coordinator Bruno Boudeau |
| SK BANSKA01 | doc. PhDr. Katarína Chovancová, PhD. Vice-Rector for International Cooperation and Public Relations Erasmus+ Institutional Coordinator | 20/11/2015 | UNIVERZITA MATEJA BELA v Banskej Bystrici REKTORÁT Národná 12 974 01 Banská Bystrica  |

² Scanned signatures are accepted