



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2016-2021 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
IZMIR UNIVERSITY International Relations Office Gürsel Aksel Blv. No:14 35350 Üçkuyular- Izmir/ Turkey	TR IZMIR06	Asli Tanriogen International Relations Officer asli.tanriogen@izmir.edu.tr	www.izmir.edu.tr/ibp http://uio.izmir.edu.tr/en.html http://english.izmir.edu.tr
UNIVERZITA MATEJA BELA V BANSKEJ BYSTRICI (Matej Bel University in Banská Bystrica)	SK BANSKA01	doc. PhDr. Katarína Chovancová, PhD. Vice-Rector for International Cooperation and Public Relations Erasmus+ Institutional Coordinator Erasmus@umb.sk Matej Bel University in Banska Bystrica, Národná 12, 97401 Banská Bystrica, Slovakia	

B. Mobility numbers per academic year

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
TR IZMIR06	SK BANSKA01	023	Languages	1 st , 2 nd , 3 rd	-	2*90 days maximum
SK BANSKA01	TR IZMIR06	023	Languages	1 st , 2 nd , 3 rd	-	2*90 days maximum

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
TR IZMIR06	SK BANSKA01	023	Languages	2 academic staff (at least 8 teaching hours)	only by individual agreement
SK BANSKA01	TR IZMIR06	023	Languages		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level		
				Student Mobility for Studies	Staff Mobility for Teaching	Staff Mobility for Training
TR IZMIR06	03,04	English	-	B1, English	B2, English	A1, English
SK BANSKA01	Subjects in foreign languages	SK	EN, D, RU, PL, FR, ES, IT, F	SK: B2; EN: B2; D: B2; RU: B1; PL: A2; ES: B1; IT: B1, F: B1	All languages C1	All languages C1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

SK BANSKA01: A type of certificate for students: a confirmation from sending institution (signed by a staff of university or faculty or department)

D. Additional requirements

TR IZMIR06:

- İZÜ (TR IZMIR06) organizes an orientation program each semester for welcoming incoming students. It is highly recommended to incoming students to participate in the orientation program because students are provided with vital information on course registration, campus accommodation, health issues, İZÜ's IT facilities and residence permit.
- İZÜ (TR IZMIR06) provides the infrastructure to welcome students and staff with disabilities and will try to support them according to their special needs. But partner universities are advised to contact the international office very early to make sure that the student concerned can be accepted.
- İZÜ also supports students and staff with disabilities if they want to go abroad.

SK BANSKA 01:

- A type of certificate for students: a confirmation from sending institution (signed by a staff of university or faculty or department)
- The candidates with disabilities can only be accepted after the consultation with Faculty of Arts, Matej Bel University in Banská Bystrica.

- **Students:** The sending institution on the nomination letter (name, e-mail, area of study, period of study) must notify the International Relations Office (ingrid.balazova@umb.sk) about their interest in studying at the Faculty of Arts at Matej Bel University two months prior to the deadline. Students must arrive at least 7 days before the academic year starts.
- Foreign students coming to Banská Bystrica are automatically enrolled in the buddy system (ESN UMB).

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
TR IZMIR06	31 August	31 January
SK BANSKA01	Nomin: 15 May, Appl:15 July	Nomin: 30 Sept, Appl: 15 November

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 June of year N will only take effect as of 1 September of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

SK BANSKA01:

Grades: **A** – EXCELLENT - outstanding performance with only minor errors, , **B** – VERY GOOD - above the average standard but with some error, , **C** – GOOD - generally sound work with a number of notable error, **D** – SATISFACTORY - fair but with significant shortcomings, , **E** – SUFFICIENT - performance meets the minimum criteria, , **FX** – FAIL - some more work required before the credit can be awarded. The value of local credits corresponds to ECTS credits

TR IZMIR06:

<http://www.izmir.edu.tr/ibp>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
TR IZMIR06	Aslı Tanriogen International Relations Officer asli.tanriogen@izmir.edu.tr	www.izmir.edu.tr/ibp http://uio.izmir.edu.tr/en.html http://english.izmir.edu.tr/
SK BANSKA01	Incoming + outgoing: PhDr. Ingrid Balážová, Erasmus Administrator, ingrid.balazova@umb.sk , fax: +421 48 413 6153 http://www.foreign.gov.sk/en/contact us/mfa contact	http://www.ff.umb.sk/en/erasmus-students/ http://www.foreign.gov.sk/en/consular info/visa

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
TR IZMIR06	Aslı Tanriogen International Relations Officer asli.tanriogen@izmir.edu.tr	www.izmir.edu.tr/ibp http://uio.izmir.edu.tr/en.html http://english.izmir.edu.tr/
SK BANSKA01	Incoming + outgoing: PhDr. Ingrid Balážová, Erasmus Administrator, ingrid.balazova@umb.sk , fax: +421 48 413 6153	http://www.ff.umb.sk/en/erasmus-students/

SK BANSKA01: The foreigner must submit a document confirming health insurance during the stay in the Slovak Republic. Students can arrange it in their own country.

4. Housing

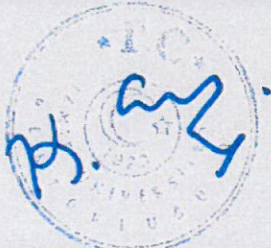
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
IZMIR UNIVERSITY TR IZMIR06	Aslı Tanriogen International Relations Officer asli.tanriogen@izmir.edu.tr	www.izmir.edu.tr/ibp http://uio.izmir.edu.tr/en.html http://english.izmir.edu.tr/
SK BANSKA01	PhDr. Ingrid Balážová, Erasmus Administrator, Tajovského 40, 974 01 Banská Bystrica, Slovakia, ingrid.balazova@umb.sk , fax: +421 48 413 6153	http://www.ff.umb.sk/en/erasmus-students/

SK BANSKA01: Foreign students can stay at University residence halls Študentský domov 3, Tajovského 51, Banská Bystrica. The residence hall provide rooms with three bedrooms. Each floor has a shared kitchen with two electric cookers and a fridge. Students can use university wi-fi.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
IZMIR UNIVERSITY TR IZMIR06	Prof. Dr. Kayhan Erciyeş Rector	09/03/2016	
UNIVERZITA MATEJA BELA V BANSKEJ BYSTRICI (Matej Bel University in Banská Bystrica) SK BANSKA01	doc. PhDr. Katarína Chovancová, PhD. Vice-Rector for International Cooperation and Public Relations Erasmus+ Institutional Coordinator	09/03/2016	UNIVERZITA MATEJA BELA v Banskej Bystrici REKTORÁT Národná 12 974 01 Banská Bystrica -16- 