



Università di Foggia

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017-2021 between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Univerzita Mateja Bela V Banskej Bystrici (matej Bel University in Banska Bystrica) International Relations Service – Erasmus Office	SK BANSKA 01	Doc. PhDr. Katarina Chovancova PhD. Vice Rektor for International Cooperation and Public Relations Erasmus+ Institutional Coordinator	

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		erasmus@umb.sk Matej Bel University in Banska Bystrica, Narodna 12, 97401 Banska Bystrica, Slovakia.	
Faculty of Arts		Postal Address: Faculty of Arts MBU International Relations Office Tajovskeho 40 97401 Banska Bystrica Slovak Republic Tel +42148 446 7414 Fax: +421484136153 ingrid.balazova@u mb.sk	General Information: In Slovak: http://www.ff.umb.sk/ Faculty website in English: http://www.ff.umb.sk/en/ The Course Catalogue: http://www.ff.umb.sk/en/erasmu s-students/courses-for- international-students.html
T.C. Ankara Hacı Bayram Veli Ünivrsitesi	TR ANKARA 24	Devlet Mahallesi 85.Cadde No:8 06570 Çankaya/ANKARA Turkey erasmushacibayra mveli@gazi.edu.tr Asist.Prof.Dr.Serpil Güdül Erasmus Institutional Coordinator sgudul@gazi.edu.tr	http://ahbv.edu.tr/



B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject are a code * [ISC ED]	Subject area name *	Study cycle*	Number of student mobility periods	
					Student Mobility For Studies (number of students / number of study months per person and total)	Student Mobility for Traineeships *
SK BANSKA 01	TR ANKARA 24	023	Foreign Languages (English)	1 st , 2 nd	3X5	2X4
TR ANKARA 24	SK BANSKA 01	023	Foreign Languages (English)	1 st , 2 nd	3X5	2X4

Staff Mobility

	TO	Su	Subject	Number of staff mobility periods
--	----	----	---------	----------------------------------

* Optional: Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration of mobility periods or average duration can be indicated)

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	bj ect ar ea co de * [I SC ED]	area name *	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
SK BANSKA 01	TR ANKARA 24	02 3	Foreign Languages (English)	2 prs / average 5 days and always min. 8 hours	Only by Individual Agreement
TR ANKARA 24	SK BANSKA 01	02 3	Foreign Languages (English)	2 prs / average 5 days and always min. 8 hours	Only by Individual Agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional : Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level⁵	
				Student Mobility for Studies (min. recommen- ed level: B1)	Staff Mobility for Teaching (min. recommen- ed level: B2)
SK BANSKA 01	Subjects in foreign languages	SK	English	B2	C1

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

TR ANKARA 24		Turkish	English	B2: English / Language of Instruction	C1
--------------	--	---------	---------	---	----

Language requirements obligatory, selection of students is left to the partner. For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SK BANSKA 01	Nomin: 15 May, Appl: 15 July	Nomin: 30 Sept., Appl: 15 November
TR ANKARA 24	Application Deadline: 30 th of June	Application deadline: 30 th of November

2. The receiving institution will send its decision within five weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement: In whichever case, either party can terminate the Agreement by informing the other party expressly in writing with at least one year's notice. This means that in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

SK BANSKA 01: Grades: A – EXCELLENT – outstanding performance with only minor errors, B – VERY GOOD – above the average standard but with some error, C – GOOD – generally sound work with a number of notable error, D – SATISFACTORY – fair but with significant shortcomings, E – SUFFICIENT – performance meets the minimum criteria, FX – FAIL – some more work required before the credit can be awarded. The value of local credits corresponds to ECTS credits.

TR ANKARA24

The local grades Of Ankara Hacı Bayram Veli University are transferred to ECTS grades as:

ECTS GRADES	AHBV LOCAL GRADES
A	AA
B	BA
C	BB
D	CB
E	CC
FX	DD
F	FF

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BANSKA 01	Incoming + outgoing: PhDr. Ingrid Balazova, Erasmus Administrator Ingrid.balazova@umb.sk , fax: +421484136153 http://www.foreign.gov.sk/en/contact_us/mfa_contact	http://www.ff.umb.sk/en/erasmus-students http://www.foreign.gov.sk/en/consular
TR	erasmushacibayramveli@gazi.edu.tr	https://erasmus.hacibayram.edu.tr/

ANKARA24		
----------	--	--

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BANSKA 01	Incoming + outgoing: PhDr. Ingrid Balazova, Erasmus Administrator Ingrid.balazova@umb.sk , fax: +421484136153	http://www.ff.umb.sk/en/erasmus-students
TR ANKARA24	erasmushacibayramveli@gazi.edu.tr	https://erasmus.hacibayram.edu.tr/

4. Housing

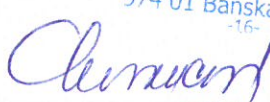


The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BANSKA 01	Incoming + outgoing: PhDr. Ingrid Balazova, Erasmus Administrator Ingrid.balazova@umb.sk , fax: +421484136153 http://www.foreign.gov.sk/en/contact_us/mfa_contact	http://www.ff.umb.sk/en/erasmus-students
TR ANKARA24	erasmushacibayramveli@gazi.edu.tr	https://erasmus.hacibayram.edu.tr/

--	--	--

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
SK BANSKA 01	Doc. PhDr. Katarina Chovancova PhD. Vice Rektor for International Cooperation and Public Relations Erasmus+ Institutional Coordinator	11. 12. 2019	 UNIVERZITA MATEJA BELA v Banskej Bystrici REKTORÁT Národná 12 974 01 Banská Bystrica -16-
TR ANKARA24	Asist.Prof.Dr.Serpil GÜDÜL Erasmus+ Institutional Coordinator	10.12.2018	 HBV 

⁶ Scanned signatures are accepted