



## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2019-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the Institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERZITA MATEJA BELA V BANSKEJ BYSTRICI  (Matej Bel University in Banska Bystrica)	SK BANSKA01	doc. PhDr. Katarina Chovancova, PhD, Vice-Rector for International Cooperation and Public Relations Erasmus+ Institutional Coordinator <a href="mailto:erasmus@umb.sk">erasmus@umb.sk</a> Matej Bel University in Banska Bystrica, Národná 12, 97401 Banska Bystrica, Slovakia	
Faculty of Arts		<b>Postal Address:</b> Faculty of Arts MBU International Relations Office Tajovského 40 97401 Banska Bystrica Slovak Republic tél: +42148 446 7414   fax: +421484136153 <a href="mailto:ingrid.balazova@umb.sk">ingrid.balazova@umb.sk</a>	<b>General information:</b>  In Slovak: <a href="http://www.f.umb.sk/">http://www.f.umb.sk/</a> (faculty websites). In English: <a href="http://www.f.umb.sk/en/">http://www.f.umb.sk/en/</a>  <b>The course catalogue:</b>  <a href="http://www.f.umb.sk/en/erasmus-students/courses-for-international-students.html">http://www.f.umb.sk/en/erasmus-students/courses-for-international-students.html</a>

<p><b>BİLECİK SEYH EDEBALI UNIVERSITY</b></p>	<p>TR BİLECİK01</p>	<p><b>Institutional coordinator:</b>  Dr. Yasin Acar  yasin.acar@bilecik.edu.tr  Tel: +90 228 214 14 05  Fax: +90 228 211 10 17</p> <p><b>Administrative contact:</b>  Tevide Zuguç  Bilecik Seyh Edebali Üniversitesi,  Uluslararası İlişkiler Ofisi, Bilecik,  Turkey  tevide.zugul@bilecik.edu.tr  erasmus@bilecik.edu.tr  Tel: +90 228 214 1408</p> <p><b>Department Coordinator</b>  Dr. Raif Zileli  Bilecik Seyh Edebali Üniversitesi,  Sağlık Bilimleri Enstitüsü, Bilecik /  Turkey  raif.zileli@bilecik.edu.tr  Tel: +90 228 214 11 50</p>	<p><a href="http://w3.bilecik.edu.tr/erasmus/">http://w3.bilecik.edu.tr/erasmus/</a>  <a href="http://bologna.bilecik.edu.tr/">http://bologna.bilecik.edu.tr/</a>  <a href="http://w3.bilecik.edu.tr/saglikbilimleri/">http://w3.bilecik.edu.tr/saglikbilimleri/</a></p>
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## B. Mobility numbers<sup>1</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods Student Mobility for Studies [number of students/total number of months of the study periods *] Student Mobility for Trainee ships *	
SK BANSKA	R BİLECİK01	1014	Sports	1 <sup>st</sup> Cycle 2 <sup>nd</sup> Cycle	3*6=18	
R BİLECİK01	SK BANSKA	1014	Sports	1 <sup>st</sup> Cycle 2 <sup>nd</sup> Cycle	3*6=18	

[\*Optional: subject area code & name and study cycle are optional.]

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional).  
<http://www.un-erasmus.org/Education/Pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
SK BANSKA01	TR BILECIK01	1014	Sports	3*7=21	3*7=21
TR BILECIK01	SK BANSKA01	1014	Sports	3*7=21	3*7=21

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of Instruction 1	Language of Instruction 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SK BANSKA01	1014	Slovak	English	B1	B2
TR BILECIK01	1014	Turkish	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

TR BILECIK01:

The candidates are requested to submit:

- Application Form for Incoming Students, which must be signed by Erasmus coordinator of the sending institution
- Learning Agreement, which must be approved and signed by the relative departmental coordinator and Erasmus coordinator of the sending institution
- Transcript of Records
- Two photographs

The necessary documents must be posted before the arrival of the incoming students to the following address:

<sup>2</sup> For an exact and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended; see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-efl>

Bilecik Şeyh Edebali University  
 International Relations Office  
 Gülümbe Campus, 11210, Gülümbe  
 Bilecik, TURKEY

The incoming students are obliged to inform the International Relations Office of Bilecik Şeyh Edebali University concerning their trip details to Bilecik in advance. In addition, the incoming students should contact the relative department of Bilecik Şeyh Edebali University. After their arrival, The incoming students must apply to Foreigners Section of Police Headquarters for the residence permit. The incoming students have to get 'Student Visa' before arriving to Bilecik to be able to get residence permit. In addition to 'Student Visa'; The incoming students have to hand 4 photographs to the Foreigners Section. The residence permit costs nearly 190TL (approximately 70 Euros).

**BANSKA 01: The candidates with disabilities can only be accepted after the consultation with Faculty of Arts, Matej Bel University in Banská Bystrica.**

**Students:** The sending institution on the nomination letter (name, e-mail, area of study, period of study) must notify the International Relations Office (ingrid.balazova@umb.sk) about their interest in studying at the Faculty of Arts at Matej Bel University two months prior to the deadline. Students must arrive at least 7 days before the academic year starts.

Foreign students coming to Banská Bystrica are automatically enrolled in the buddy system (ESN UMB).

Students in Bachelor and Master study programmes must attend courses minimum: 20 credits per one semester; PhD. students minimum: 10 credits per one semester.

**Subject areas only in Slovak language:** 225 History, 226 Philosophy and Ethics, 223 Mother tongue (Slovak language and literature), 813 Sports. Minimum recommended level B2.

**Staff:** Teachers must notify the departmental coordinator about their interest in teaching at the Faculty of Arts at Matej Bel University two months prior to their arrival. The teaching plan and invitation letter will be signed by the Erasmus Administrator (ingrid.balazova@umb.sk).

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR BILECIK01	15 August	15 December
SK BANSKA01	Nomination: 15 May, Application: 15 July	Nomination: 30 Sept, Application: 15 November

- The receiving institution will send its decision within 4 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed two weeks according to the Erasmus Charter for Higher Education guidelines]
- Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchange notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

**SK BANSKA01:** Grades: **A** - EXCELLENT - outstanding performance with only minor errors, **B** - VERY GOOD - above the average standard but with some error, **C** - GOOD - generally sound work with a number of notable error, **D** - SATISFACTORY - fair but with significant shortcomings, **E** - SUFFICIENT - performance meets the minimum criteria, **FX** - FAIL - some more work required before the credit can be awarded. The value of local credits corresponds to ECTS credits

#### LEGEND:

A (100 - 94 %) - excellent

B (93 - 87 %) - very good

C (86 - 80 %) - good

D (79 - 73 %) - satisfactory

E (72 - 65 %) - sufficient

FX (1) (64 and less %) - not enough (Further work is required)

FX (0) - unclassified

#### TR BILECIK01:

<http://bologna.bilecik.edu.tr/default.aspx>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BANSKA01	Incoming + outgoing: PhDr. Ingrid Balazova, Erasmus Administrator, <a href="mailto:ingrid.balazova@umb.sk">ingrid.balazova@umb.sk</a> , fax: +421 48 413 6153  <a href="http://www.foreign.gov.sk/en/contact_us/mta_contact">http://www.foreign.gov.sk/en/contact_us/mta_contact</a>	<a href="http://www.ff.umb.sk/en/erasmus-students/">http://www.ff.umb.sk/en/erasmus-students/</a>  <a href="http://www.foreign.gov.sk/en/consular_info/visa/">http://www.foreign.gov.sk/en/consular_info/visa/</a>
TR BILECIK01	<a href="mailto:erasmus@bilecik.edu.tr">erasmus@bilecik.edu.tr</a>	<a href="http://w3.bilecik.edu.tr/erasmus/">http://w3.bilecik.edu.tr/erasmus/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BANSKA01	Incoming + outgoing: PhDr. Ingrid Balázová, Erasmus Administrator, <a href="mailto:ingrid.balazova@umb.sk">ingrid.balazova@umb.sk</a> , fax: +421 48 413 6153  <a href="http://www.foreign.gov.sk/en/contact_us/mfa_contact">http://www.foreign.gov.sk/en/contact_us/mfa_contact</a>	<a href="http://www.ff.umb.sk/en/erasmus_students/">http://www.ff.umb.sk/en/erasmus_students/</a>  <a href="http://www.foreign.gov.sk/en/consular_info/visa">http://www.foreign.gov.sk/en/consular_info/visa</a>
TR BILECIK01	<a href="mailto:erasmus@bilecik.edu.tr">erasmus@bilecik.edu.tr</a>	<a href="http://w3.bilecik.edu.tr/erasmus/">http://w3.bilecik.edu.tr/erasmus/</a>

**SK BANSKA01:** The foreigner must submit a document confirming health insurance during the stay in the Slovak Republic. Students can arrange it in their own country.

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information source.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BANSKA01	Incoming + outgoing: PhDr. Ingrid Balázová, Erasmus Administrator, <a href="mailto:ingrid.balazova@umb.sk">ingrid.balazova@umb.sk</a> , fax: +421 48 413 6153  <a href="http://www.foreign.gov.sk/en/contact_us/mfa_contact">http://www.foreign.gov.sk/en/contact_us/mfa_contact</a>	<a href="http://www.ff.umb.sk/en/erasmus-students/">http://www.ff.umb.sk/en/erasmus-students/</a>  <a href="http://www.foreign.gov.sk/en/consular_info/visa">http://www.foreign.gov.sk/en/consular_info/visa</a>
TR BILECIK01	<a href="mailto:erasmus@bilecik.edu.tr">erasmus@bilecik.edu.tr</a>	<a href="http://w3.bilecik.edu.tr/erasmus/">http://w3.bilecik.edu.tr/erasmus/</a>

**SK BANSKA01:** Foreign students can stay at University residence halls. Studentský domov 3, Tajovského 51, Banská Bystrica. The residence hall provide rooms with three bedrooms. Each floor has a shared kitchen with two electric cookers and a fridge. There is Internet connection in all rooms of the dormitory, however you have to bring your own LAN cable (NO WIFI IN ROOMS!). To connect it is necessary to modify network settings, login and password.

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
SK BANSKA01	doc. PhDr. Katarína Čiovancová, PhD Vice Rector for International Cooperation and Public Relations Erasmus - Institutional Coordinator	7.11.2019	
TR BILECIK01	Prof. Dr. İbrahim TAŞ	12.07.2019	

Scanned signatures are accepted.

