



# Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement 2019-2021<sup>2</sup> between programme countries [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<b>Matej Bel University (MBU) Banská Bystrica</b> Univerzita Mateja Bela v Banskej Bystrici		doc. PhDr. Katarína Chovancová, PhD. Vice-Rector for International Cooperation and Public Relations Erasmus+ Institutional Coordinator <a href="mailto:erasmus@umb.sk">erasmus@umb.sk</a> Matej Bel University in Banska Bystrica, Národná 12, 97401 Banská Bystrica, Slovakia	<b>General information:</b>  In Slovak: <a href="http://www.ff.umb.sk/">http://www.ff.umb.sk/</a> (Faculty web sites), In English: <a href="http://www.ff.umb.sk/en/">http://www.ff.umb.sk/en/</a>
<b>Faculty of Arts</b>	SK BANSKA01	<b>PhDr. Ingrid Balážová</b> Faculty of Arts (Dean's Office) Tajovského 40 974 01 Banská Bystrica <a href="mailto:Ingrid.Balazova@umb.sk">Ingrid.Balazova@umb.sk</a> +421 48-446 7414	<b>The course catalogue:</b> <a href="http://www.ff.umb.sk/en/erasmus-students/courses-for-international-students.html">http://www.ff.umb.sk/en/erasmus-students/courses-for-international-students.html</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions.

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<b>Chemnitz University of Technology</b>  <b>Faculty of Humanities</b> Institute of Education  Department of Intercultural Communication	D CHEMNIT01	<b>Institutional coordinator:</b> Oliver Sachs, M.A., International Office, Bahnhofstraße 8, Room G101a, 09126 Chemnitz, Germany Tel: (+49 371) 531-37972; Fax: +49 371 531-13509; e-mail: <a href="mailto:oliver.sachs@iuz.tu-chemnitz.de">oliver.sachs@iuz.tu-chemnitz.de</a>  <b>Departmental Coordinator:</b> Dr. Andreas Neubert Tel.: +49 371 531-34306 <a href="mailto:andreas.neubert@phil.tu-chemnitz.de">andreas.neubert@phil.tu-chemnitz.de</a>  <b>Departmental Coordinator:</b> Assistant Professor Dr. Gala Rebane Tel.: +49 371 531-36184 <a href="mailto:gala.rebane@phil.tu-chemnitz.de">gala.rebane@phil.tu-chemnitz.de</a>	<a href="https://www.tu-chemnitz.de/international/incoming/index.php.en">https://www.tu-chemnitz.de/international/incoming/index.php.en</a>
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## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student Mobility for Studies (SMS) and Student Mobility for Traineeships (SMP)

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED) *	Subject area name	Study cycle  (short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> )	Number of student mobility periods	
					Student Mobility for Studies (total number of months per one academic year)	Student Mobility for Traineeships *
SK BANSKA01	D CHEMNIT01	011/031	Education/Intercultural Communication	1st, 2nd	4 students (5 months each)	-
D CHEMNIT01	SK BANSKA01	011/031	Education/Intercultural Communication	1st, 2nd	4 students (5 months each)	-

\* Optional (ISCED 2013: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### Staff Mobility for Teaching (STA) and Staff Mobility for Training (STT)

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED) *	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of days per one academic year)	Staff Mobility for Training *
SK BANSKA01	D CHEMNIT01	011/031	Education/Intercultural Communication	2 x 5 days	-



D CHEMNIT01	SK BANSKA01	011/031	Education/Inter-cultural Communication	2 x 5 days	-
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\* Optional (ISCED 2013: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution (Erasmus code)	Subject area name *	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SK BANSKA01		English	Slovak	B1	B2
D CHEMNIT01		German	English (where indicated)	B1, German Studies: B2	B2

\* Optional

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on the first page).

### D. Additional requirements

Both above mentioned institutions have the conditions for the acceptance of students and staff with disabilities.

**SK BANSKA 01:** *The candidates with disabilities can only be accepted after the consultation with Faculty of Arts, Matej Bel University in Banská Bystrica.*

**Students:** The sending institution on the nomination letter (name, e-mail, area of study, period of study) must notify the International Relations Office ([ingrid.balazova@umb.sk](mailto:ingrid.balazova@umb.sk)) about their interest in studying at the Faculty of Arts at Matej Bel University two months prior to the deadline. Students must arrive at least 7 days before the academic year starts.

Foreign students coming to Banská Bystrica are automatically enrolled in the buddy system (ESN UMB).

Students in Bachelor and Master study programmes must attend courses minimum: 20 credits per one semester; PhD. students minimum: 10 credits per one semester.

**Subject areas only in Slovak language:** 225 History, 226 Philosophy and Ethics, 223 Mother tongue (Slovak language and literature), 813 Sports. Minimum recommended level B2.

**Staff:** Teachers must notify the departmental coordinator about their interest in teaching at the Faculty of Arts at Matej Bel University two months prior to their arrival. The teaching plan and invitation letter will be signed by the Erasmus Administrator ([ingrid.balazova@umb.sk](mailto:ingrid.balazova@umb.sk)).

**D CHEMNIT01** - In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [iuz@tu-chemnitz.de](mailto:iuz@tu-chemnitz.de)

## E. Calendar

1. Applications on nominated students must reach the receiving institution by:

Receiving institution (Erasmus code)	Autumn term	Spring term
SK BANSKA01	Nomination: 15 May, Application: 15 July	Nomination: 30 Sept, Application: 15 November
D CHEMNIT01	15 <sup>th</sup> of July	15 <sup>th</sup> of January

2. The receiving institution will send its decision within 5 weeks after deadlines.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The involved institutions may agree on the procedure of modifying or terminating the bilateral agreement. In case of unilateral modification or termination, a written notice of at least one academic year ahead will be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

**SK BANSKA01:** Grades: **A** – EXCELLENT - outstanding performance with only minor errors, **B** – VERY GOOD - above the average standard but with some error, **C** – GOOD - generally sound work with a number of notable error, **D** – SATISFACTORY - fair but with significant shortcomings, **E** – SUFFICIENT - performance meets the minimum criteria, **FX** – FAIL - some more work required before the credit can be awarded. The value of local credits corresponds to ECTS credits

#### LEGEND:

A (100 – 94 %) – excellent  
B (93 – 87 %) – very good  
C (86 – 80 %) – good  
D (79 – 73 %) – satisfactory  
E (72 – 65 %) – sufficient  
FX (1 ) (64 and less %) – not enough (Further work is required)  
FX (0) - unclassified

#### **D CHEMNIT01:**

<https://www.tu-chemnitz.de/int/studierende/ects.php.en>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:



Institution (Erasmus code)	Contact details (email, phone)	Website for information
SK BANSKA01	Incoming + outgoing: PhDr. Ingrid Balážová, Erasmus Administrator, <a href="mailto:ingrid.balazova@umb.sk">ingrid.balazova@umb.sk</a> , fax: +421 48 413 6153  <a href="http://www.foreign.gov.sk/en/contact_us/mfa_contact">http://www.foreign.gov.sk/en/contact_us/mfa_contact</a>	<a href="http://www.ff.umb.sk/en/erasmus-students/">http://www.ff.umb.sk/en/erasmus-students/</a>  <a href="http://www.foreign.gov.sk/en/consular_info/visa">http://www.foreign.gov.sk/en/consular_info/visa</a>
D CHEMNIT0 1	<a href="mailto:iuz@tu-chemnitz.de">iuz@tu-chemnitz.de</a> +49 371 531 13500	<a href="https://www.tu-chemnitz.de/international/incoming/index.php.en">https://www.tu-chemnitz.de/international/incoming/index.php.en</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
SK BANSKA01	Incoming + outgoing: PhDr. Ingrid Balážová, Erasmus Administrator, <a href="mailto:ingrid.balazova@umb.sk">ingrid.balazova@umb.sk</a> , fax: +421 48 413 6153  <a href="http://www.foreign.gov.sk/en/contact_us/mfa_contact">http://www.foreign.gov.sk/en/contact_us/mfa_contact</a>	<a href="http://www.ff.umb.sk/en/erasmus-students/">http://www.ff.umb.sk/en/erasmus-students/</a>  <a href="http://www.foreign.gov.sk/en/consular_info/visa">http://www.foreign.gov.sk/en/consular_info/visa</a>
D CHEMNIT0 1	<a href="mailto:iuz@tu-chemnitz.de">iuz@tu-chemnitz.de</a> +49 371 531 13500	<a href="https://www.tu-chemnitz.de/international/incoming/index.php.en">https://www.tu-chemnitz.de/international/incoming/index.php.en</a>

**SK BANSKA01:** The foreigner must submit a document confirming health insurance during the stay in the Slovak Republic. Students can arrange it in their own country.

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

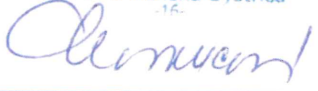
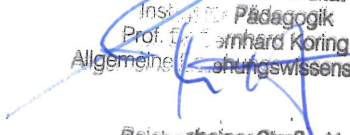

Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
SK BANSKA01	Incoming + outgoing: PhDr. Ingrid Balážová, Erasmus Administrator, <a href="mailto:ingrid.balazova@umb.sk">ingrid.balazova@umb.sk</a> , fax: +421 48 413 6153  <a href="http://www.foreign.gov.sk/en/contact_us/mfa_contact">http://www.foreign.gov.sk/en/contact_us/mfa_contact</a>	<a href="http://www.ff.umb.sk/en/erasmus-students/">http://www.ff.umb.sk/en/erasmus-students/</a>

	<a href="#">ct</a>	<a href="http://www.foreign.gov.sk/en/consular_info/visa">http://www.foreign.gov.sk/en/consular_info/visa</a>
D CHEMNITO 1	<a href="mailto:sabine.grundschock@swcz.de">sabine.grundschock@swcz.de</a> +49 371 371 5 62 88 51	<a href="http://www.tu-chemnitz.de/stuwe/joomla/de/wohnen/wohnen-in-chemnitz">http://www.tu-chemnitz.de/stuwe/joomla/de/wohnen/wohnen-in-chemnitz</a>

**SK BANSKA01:** Foreign students can stay at University residence halls Študentský domov 3, Tajovského 51, Banská Bystrica. The residence hall provide rooms with three bedrooms. Each floor has a shared kitchen with two electric cookers and a fridge. There is Internet connection in all rooms of the dormitory, however you have to bring your own LAN cable (NO WIFI IN ROOMS!). To connect it is necessary to modify network settings, login and password

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature
SK BANSKA01	doc. PhDr. Katarína Chovancová, PhD. Vice-Rector for International Cooperation and Lifelong Learning Erasmus+ Institutional Coordinator	20. 11. 2019	UNIVERZITA MATEJA BELA v Banskej Bystrici <b>REKTORÁT</b> Národná 12 974 01 Banská Bystrica -15- 
D CHEMNITO1	<b>Dr. Andreas Neubert</b> Erasmus Departmental Coordinator Faculty of Humanities, Institute of Education	03. DEZ. 2019	TECHNISCHE UNIVERSITÄT CHEMNITZ Philosophische Fakultät Institut für Pädagogik Prof. Dr. Bernhard Koring Allgemeine Erziehungswissenschaft  Reichenhainer Straße 41 09126 Chemnitz
D CHEMNITO1	<b>Jun.-Prof. Gala Rebane</b> Erasmus Departmental Coordinator Faculty of Humanities Department of Intercultural Communication	04. DEZ. 2019	 TECHNISCHE UNIVERSITÄT CHEMNITZ Philosophische Fakultät Interkulturelle Kompetenz Jun.-Prof. Dr. Gala Rebane D-09107 Chemnitz