MATEJ BEL UNIVERSITY
FACULTY OF ARTS
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SLOVAKIA

Statute of the New Philological Review Journal

The Faculty of Arts, Matej Bel University in Banská Bystrica (Slovak Republic) publishes a periodical *New Philological Review* – a peer-reviewed scholarly journal dedicated to philology, linguistics, literary science, translation and cultural studies. The publication of the journal follows this statute.

The online scholarly journal ***New Philological Review – a Journal about Contemporary Linguistics, Literary Science, Translation and Cultural Studies*** was founded in 2009. It evolved from the original journal *Philological Review* which had been published in printed form since 1997 by the Faculty of Arts, Matej Bel University in Banská Bystrica. It focuses on four fundamental scientific sections: linguistics, literary science, translation and cultural studies. As reflected in its subtitle, it addresses mainly contemporary research. *New Philological Review* connects multiple fields of study and contributes to the research of the area overlaps.

Article 1
General Provisions

1. The mission of the *New Philological Review* journal is to present research findings in the field of philology, linguistics, literary science, translation and cultural studies.
2. The journal publishes original scientific and technical articles of Slovak and foreign authors discussing philology, linguistics, literary science, translation and cultural studies. The articles are theoretically or empirically oriented and they expand knowledge of the mentioned scientific fields.
3. The journal also brings reviews of Slovak and foreign authors and up-to-date information from the scientific community.

4. It publishes articles in Slovak, English, German, Italian, French and Spanish. Each article contains an abstract, key words and an *Accessible summary* in English. All articles except for reviews and information are assessed in an anonymous review procedure.
5. The journal is published twice a year, and it is accessible on the faculty website of the MBU Faculty of Arts.

Article 2
Publisher of the Journal

1. The publisher of the journal is the Faculty of Arts, Matej Bel University in Banská Bystrica (Slovak Republic).
2. The journal has its Statute and follows it, has an international Scientific Board which guarantees its scientific character, and an Editorial Board which oversees the publication of the journal.

Article 3
Scientific Board of the Journal

1. The Scientific Board of the journal is a body cooperating with the Editor-in-Chief, their deputy and the Editorial Board of the journal.
2. The Scientific Board of the journal consists of at least 15 members including the president. At least 60 % of members of the Scientific Board must be active abroad.
3. International composition of the Scientific Board guarantees visibility and acceptance of the journal abroad.
4. The Scientific Board is permanent. Its members can be changed or added depending on the journal's needs or on the professional or personal circumstances of the members.
5. Each member of the Scientific Board may request the Editor-in-Chief to review manuscripts under consideration, provide methodological guidance, monitor the journal's progress and academic development, and promote the journal's quality improvement.

Article 4
Editorial Board of the Journal

1. The Editorial Board consists of the Editor-in-Chief, deputy of the Editor-in-Chief and editors.
2. The Editorial Board cooperates with the Scientific Board.
3. Editors are appointed by the Editor-in-Chief who assigns their tasks.
4. They are responsible for ensuring that the journal's specifications (scope, periodicity and others) are met, as well as for adhering to the agreed-upon publication dates.
5. They follow this statute and the directions of the Editor-in-Chief and the deputy of the Editor-in-Chief.
6. They ensure the communication with authors and reviewers, upload individual articles to the website, communicate with the University Library of MBU regarding the assignment of DOI numbers to individual articles.
7. The Editorial Board reserves the right to reject a manuscript based on its internal review.
8. The Editorial Board reserves the right to retract a published article if the author is subsequently found to have engaged in unethical conduct.

Article 5
Editor-in-Chief and Vice-President of the Scientific Board of the Journal

1. Editor-in-Chief and Vice-President of the Scientific Board of the journal can be a divided or a cumulated role.
2. Editor-in-Chief and Vice-President of the Scientific Board of the journal can be nominated, appointed, approved and removed from the position by the Scientific Board of the Journal in cooperation with the Editorial Board.
3. Editor-in-Chief and Vice-President of the Scientific Board of the journal is responsible for implementing the set content and the conception of the journal.
4. They manage the activities of the editorial team and convene meetings of the Editorial Board as needed.
5. They have the right to reject an article if the Editorial Board deems it not corresponding to the journal's publication criteria for scientific and technical articles or it is not in accordance with the profile of the journal specialized in philology, linguistics, literary science, translation and cultural studies.

6. They ensure compliance with ethical principles when assigning articles for review to external experts or members of the Scientific Board, as well as throughout the entire anonymous review procedure.
7. If needed, they may assign selected tasks to the members of the Editorial Board.

Article 6
Deputy of the Editor-in-Chief of the Journal

1. The deputy of the Editor-in-Chief of the journal is appointed by the Editor-in-Chief.
2. The deputy of the Editor-in-Chief of the journal stands in for the Editor-in-Chief when necessary.
3. As appointed by the Editor-in-Chief, they perform assigned tasks set forth in Article 5 of this statute.

Article 7
Assessment of Manuscripts

1. Articles are reviewed in an anonymous review procedure by at least two reviewers. If the reviews differ significantly, the Editorial Board will appoint a third reviewer.
2. A submitted manuscript must meet the formal requirements for scientific or technical texts as outlined in the "Instructions for Authors" document, which is available on the journal's website.
3. The selection of reviewers is decided by the journal's Editor-in-Chief in consultation with the Editorial Board.
4. Authors and reviewers remain anonymous to each other, and they cannot work in the same department.
5. The author will be notified that the manuscript has been accepted for a review and will receive the results, as a rule, within 2 months of the date of receipt of the submission.
6. The *New Philological Review* journal reserves the right to edit the form of the accepted manuscripts.
7. The handling of the submissions follows Ethical Standards of NPR which govern the relationships among all parties involved in the publication process: authors, the journal (the publisher, editorial team and Scientific Board), reviewers.

8. The deadline for submitting articles to the journal is subject to the following rules: submissions for the issue 1 of the given calendar year are accepted until 20 March. Submissions for the issue 2 of the given calendar year are accepted until 20 September.

Article 8
Copyright

1. Copyright for the provision of the work of the *New Philological Review* journal is stated in the licence agreement signed by the authors after the approval of their work for publishing.
2. Authors of the articles provided for publishing declare that the submitted articles are original and they are the authors.
3. Authors of the articles accepted for publishing agree to the articles being published on the website of the *New Philological Review* journal.
4. Authors of the articles accepted for publishing agree to the articles being provided to third parties for the purpose of publication in online databases.

Article 9
Final Provision

This statute takes effect after the approval of Editorial Board, and it is a part of the documentation of FF MBU in Banská Bystrica.

Banská Bystrica, 19.03.2026

The statute was unanimously approved by the Editorial Board of the *New Philological Review* journal by per rollam voting.

In Banská Bystrica, 23 March 2026